

Non-government Teachers' Registration & Certification Authority (NTRCA)

Red Crescent Borak Tower (Level 4&5), 37/3/A,

Eskaton Garden Road, Ramna, Dhaka-1000.

E-mail: office@ntrca.gov.bd , Website: www.ntrca.gov.bd

No. NTRCA/Admin/Foreign Training/548(Part-2)/2017/962

Date: 15 October, 2017

EXPRESSION OF INTEREST (EOI) FOR SERVICES

| | | |
|----------------------------------|---|--|
| 1. | Ministry/Division | Secondary and Higher Education Division, Ministry of Education |
| 2. | Agency | Non-government Teachers' Registration & Certification Authority (NTRCA) |
| 3. | Name of Procuring Entity | Chairman, NTRCA |
| 4. | Procuring Entity District | Dhaka |
| 5. | Subject of Expression of Interest | Selection of Study tour/Training Management Firm |
| 6. | EOI Ref. No | NTRCA/Admin/Foreign Training/548(Part-2)/2017/962 |
| 7. | Date | 15.10.2017 |
| KEY INFORMATION | | |
| 8. | Procurement Sub-Method | Quality and Cost Based Selection (QCBS) |
| PARTICULAR INFORMATION | | |
| 9. | Budget and Source of funds | Own fund of NTRCA |
| 10. | EOI Closing Date and time | 05.11.2017 at 12.00 PM |
| PROGRAM BRIEF | | |
| 11. | Program Topic | Overseas Study Tour Program on management of quality Teaching and Recruitment System of teachers' of Non-government educational institutions. |
| INFORMATION FOR APPLICANT | | |
| 12. | Brief Description of the Assignment | Training management firm will be responsible for management of overseas study tours for the officials concerned. The firm has to identify and select internationally reputed organizations/training institutions of Thailand, South Korea, Belgium and Netherlands. The firm has to prepare a detailed study tour program. |
| 13. | Experience resources & Delivery Capacity Required | <ol style="list-style-type: none">1. Minimum 5 years experience of overseas long/short term training/study tour management activities for GOB organizations.2. Evidence of successful implementation of overseas training program/ study tour worth more than TK 02 (two) crore or equivalent US dollars in last five years for government officials of Bangladesh.3. Evidence of permanent / local office and registration as a training / study tour management firm in Bangladesh with adequate trained manpower.4. Evidence of office/legal agent/regional/global/partnership with reputed institutions in destination countries. |
| 14. | Other Details | Interested firms are invited to provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar activities including performance certificates with appropriate professional qualifications, experienced staff, trade license, VAT, Tax, financial solvency certificates etc.) |
| PROCUREMENT ENTITY DETAIL | | |
| 15. | Name of the official Inviting EOI | Md A Awal Howlader (Joint Secretary) |
| 16. | Designation of the Official Inviting EOI | Secretary |
| 17. | Address of the Official Inviting EOI | Non-government Teachers' Registration & Certification Authority (NTRCA) Red Crescent Borak Tower (Level 4&5), 37/3/A, Eskaton Garden Road, Ramna, Dhaka-1000. |
| 18. | Telephone number of the Official Inviting EOI | 58315819 |
| 19. | Special Attention | The procuring entity reserves the right to accept or reject any EOI |

Signed
(Md A Awal Howlader)
Secretary
Non-government Teachers' Registration &
Certification Authority (NTRCA)
Ministry of Education